

SURPAC MEETING MINUTES

MEETING TITLE	SURPAC Meeting Notes
DATE & TIME	January 13, 2011 6:30PM
LOCATION	Sherwood Civic Building – Community Room
FACILITATOR	Cam Durrell – SURPAC Chairman
NOTES TAKEN BY	Tom Nelson

ATTENDEES

Name of Board or Group

Cam Durrell (Chair)

Charles Harbick

Vacant

Bob Silverforb

Mark Cottle

Ken Marlow

Scott Johnson

Others In Attendance

Lee Weislogel

Gene Stewart

City Staff

Tom Nelson

Council Liaison

David Luman

MEETING NOTES

Approved: _____

1. The meeting was called to order at 6:30pm by Chair Durrell
2. **Approval of Minutes** – Mr. Cottle moved and Mr. Harbick seconded the motion to approve the August 12, 2010 and the September 30, 2010 minutes. The vote was 6-0 in favor.
3. **Old Business**
 - a. **Cannery Update:** Mr. Nelson provided an update of the Cannery project, stating that the street and utility portion of the project is underway; that the Plaza construction should begin in spring of this year, with completion slated for December 1st, and that the Community Cultural Arts Center would probably start in the fall with completion by mid 2012.
 - b. **Cultural Arts/Community Center Advisory Committee:** Mr. Silverforb updated the committee, reporting that the CACC had not met since our last meeting, but that an RFP had been issued for a Business Plan for the planned facility, and that the deadline for proposal submittals was January 19th.

c. Small Business Workshop report: Mr. Nelson included a copy of the Small Business Workshop flyer as well as a report of success seen in the Fall/2010 series. He reported that a new set of workshops is scheduled for Spring/2011.

d. BOOTS update: Mr. Nelson circulated information and a press release issued as a BOOTS update, stating that Mr. Weislogel had recently been elected as president of the organization.

5. New Business

a. Annual Report: Mr. Nelson reported that Tashman-Johnson, LLC, a very experienced urban renewal consulting agency had been contracted to prepare an Annual Report. The report was enclosed in the agenda packet.

b. Economic Development Update: Mr. Nelson shared a Power Point presentation he had made for the Sherwood Area Chamber of Commerce.

c. Economic Development Plan: Mr. Nelson shared a calendar year Economic Development Workplan update and his workplan for the coming year.

7. Adjourn – The meeting was adjourned at 7:42 p.m.